PARTICIPANT INFORMATION STATEMENT
Research Project

Title:…………………………………………………………………………………………………

(1) What is the study about?

(2) Who is carrying out the study?

The study is being conducted by [INSERT name and position] and [if appropriate] will form the basis for the degree of [insert degree undertaken] at The University of Sydney under the supervision of [name of supervisor and position].

(3) What does the study involve?

[describe the study in lay terms, ie audio/video taping, questionnaires, surveys, focus groups, interviews, return of questionnaires, location of focus groups/interviews]

(4) How much time will the study take?

(ie time to complete questionnaire/surveys, time allocated to conduct interviews/focus groups)

(5) Can I withdraw from the study?

Being in this study is completely voluntary - you are not under any obligation to consent and - if you do consent - you can withdraw at any time without affecting your relationship with the University of Sydney [INSERT, If necessary dialogue relating to your research].

You may stop the interview at any time if you do not wish to continue, the audio recording will be erased and the information provided will not be included in the study.
Being in this study is completely voluntary and you are not under any obligation to submit your completed questionnaire/survey. Submitting a completed questionnaire/survey is an indication of your consent to participate in the study. You can withdraw any time prior to submitting your completed questionnaire/survey. Once you have submitted your questionnaire/survey anonymously, your responses cannot be withdrawn.

[Paragraph for children]
Your decision whether or not to permit your child to participate will not prejudice you or your child’s future relations with the University of Sydney. If you decide to permit your child to participate, you are free to withdraw your consent and to discontinue your child’s participation at any time without affecting your relationship with the University of Sydney [INSERT, If necessary dialogue relating to your research].

(6) Will anyone else know the results?

All aspects of the study, including results, will be strictly confidential and only the researchers will have access to information on participants [INSERT the phrase “except as required by law”, if applicable to the study]. [INSERT the sentence “A report of the study may be submitted for publication, but individual participants will not be identifiable in such a report.”, if applicable to the study].

(7) Will the study benefit me?

(8) Can I tell other people about the study?

(9) What if I require further information?

When you have read this information, [INSERT name of investigator] will discuss it with you further and answer any questions you may have. If you would like to know more at any stage, please feel free to contact [INSERT names, positions and phone numbers].

(10) What if I have a complaint or concerns?

Any person with concerns or complaints about the conduct of a research study can contact the Deputy Manager, Human Ethics Administration, University of Sydney on (02) 8627 8176 (Telephone); (02) 8627 7177 (Facsimile) or human.ethics@usyd.edu.au (Email).

This information sheet is for you to keep